

SKG Services has a duty of care and must take all reasonable steps to safeguard clients, staff and stakeholders, from infection, including COVID-19.

SKG Commercial Cleaning (SKG) is committed to meeting all relevant legislation and statutory requirements, codes of practice and Australian Standards.

SKG staff will practice standard precautions where appropriate and practicable, and particularly where the risk of transmitting infection is elevated in accordance with the NSW Health, **Australian Guidelines for the Prevention and Control of Infection NHMRC; 2010** and Australian Health Protection Principal Committee (AHPPC).

SKG Cleaners while following environmental cleaning (pandemic) precautions will still follow the existing Safe Work Procedures for the full range of cleaning tasks – e.g. mopping and glass cleaning.

SKG implements standard precautions including:

- Correct hand hygiene practices;
- Appropriate and correct use of personal protective equipment (PPE); and
- Respiratory hygiene and cough etiquette

SKG will implement additional safeguards and control measures to protect staff health and safety within by:

- providing regular updates of new information released from NSW Health;
- ensuring staff and contractors are inducted and receive updated training on Safe Operating Procedures
- Consulting with staff on the ongoing identification and implementation of risk control measures;
- providing staff with personal protective equipment;
- ensuring we are aware of any outbreaks at any work site.
- Maintaining effective incident and hazard reporting systems.

Risk controls and failures will be evaluated as part of our drive to improve the quality and safety of our services.

Cleaning of Sites confirmed as locations where persons with the virus or disease or exposed to areas where it is present: Directions for environmental cleaning processes:

SKG Cleaners while following environmental cleaning (pandemic) precautions (shown below) will still follow the existing Safe Work Procedures for the full range of cleaning tasks – e.g. mopping and glass cleaning.

- Cleaners will only enter the site with the client's permission,
- Cleaners will be inducted into the requirements of high risk sanitised cleaning,
- All areas infected must be isolated and no entry to persons until after cleaning and further testing of touch points has been completed and cleared for use
- Cleaners will wear face masks, wear disposable gloves, eye protection and long sleeve top and long pants and appropriate foot wear that is either disposable or able to be sanitised,

- Cleaning processes will be naturally slower than normal to ensure that all possible exposed and contaminated areas and equipment is thoroughly cleaned and sanitised,
- Cleaning will be mainly wiping activities using disposable wipes and sanitising liquids,
- Cleaning of door knobs, hand rails, lift buttons, escalator hand rails, touch points and public area seats are deemed priority areas to be thoroughly cleaned,
- All cleaning consumables (e.g.) wipes, scrubbers, gloves and face masks are to be disposed of on completion of the cleaning to an approved waste bin,
- If cleaners are required to move to different sections of the site for further cleaning they must repeat the above process and enter each area to be cleaned with **fresh protection**
- Entry to sanitised areas should only be permitted when cleaners have finished,
- The whole process is to be repeated if virus presence is detected following the initial cleaning processes,
- **Refer to SKG Cleaning Chemicals Register.**
- **Cleaners are inducted to the requirements of “[Australian Guidelines for the Prevention and Control of Infection in Healthcare](#)” (NHMRC; 2010) for cleaning places of work or community activity identified as locations of virus presence.**